

POLICE OFFICER

DEFINITION:

Under general supervision, to perform law enforcement and crime prevention work; to control traffic flow and enforce state and local traffic regulations; and to do related work as required.

EXAMPLES OF DUTIES:

Patrols designated area in radio-dispatch car on assigned shift; answers calls for the protection of life and property and the enforcement of City, County, and State laws; conducts investigations of disturbances related to prowlers, burglaries, thefts, holdups, vehicle accidents, deaths, and suicides; makes arrests as necessary; performs preliminary crime investigations; collects and preserves evidence, interviews witnesses and interrogates suspects; serves subpoenas and warrants; prepares a variety of reports including reports of arrests made, investigations conducted, and illegal incidents observed; appears in court to present evidence and testimony during the presentation of cases and the prosecution of violators; directs traffic at fires, special events, and other emergency or congested situations; responds to ambulance calls and traffic accidents; while on patrol, stops drivers who are operating vehicles in violation of laws; warns drivers against unlawful practices; issues citations and makes arrests as necessary; checks doors and windows in business establishments and in homes of citizens on vacation; checks bars; responds to burglar alarms; assists in receiving, searching, booking, fingerprinting, and transporting prisoners; may respond to calls from outside agencies for mutual-aid in the suppression of civil disturbances; administers first aid in emergency situations; maintains contact with citizens regarding potential law enforcement problems and preserves good relationships with the general public.

KNOWLEDGE OF:

- The geography of the local area.

EDUCATION, LICENSES AND EXPERIENCE:

- Possession of an appropriate California operator's license issued by the State Department of Motor Vehicles,
- Ability to learn laws of arrest and pertinent local and State laws and ordinances,
- Ability to observe accurately and remember names, faces, numbers, incidents, and places,
- Ability to think and act quickly in emergencies and judge situations and people accurately,
- Ability to learn standard broadcasting procedures of a police radio system,
- Ability to use and carry firearms,
- Ability to understand and carry out oral and written directions,
- Ability to meet standards of adequate physical stature, endurance, and agility,
- Ability to establish and maintain cooperative relationships with those contacted in the course of work,
- Completion of P.O.S.T. Basic Academy,
- Equivalent to completion of the twelfth grade.